2024 ECF Grantmaking Guidelines

St. Louis Chapter

The ECF St. Louis Chapter prides itself on giving to a breadth of organizations making an impact in the St. Louis metropolitan area. ECF St. Louis has invested more than $165 million into the greater St. Louis community through grants to hundreds of nonprofits. We look forward to continuing our support for all the great nonprofits in our region for years to come!

ECF focus areas

Our grantmaking efforts focus on supporting organizations that work in the areas of Health and Human Services, Education, Arts & Culture, and Civic Engagement. We use donor surveys to determine this allocation of giving. Our chapter operates on a biennial cycle: with **odd-numbered years** focused on Health and Human Services organizations and **even-numbered years** on Education, Arts and Culture, and Civic Engagement.

ECF funding criteria

- Organization is a 501(c)(3) or a school (EIN required)
- Grants shall be submitted within the application window specified below
- Only one (1) grant per organization or school district per 2-year cycle
- Grant request amount shall not exceed 10% of the organization's general operating budget
- Geographic restrictions: Must support programming in one or more of the following counties:

St. Louis City (MO)	St. Louis County (MO)	St. Charles (MO)	Lincoln (MO)
Warren (MO)	Franklin (MO)	Jefferson (MO)	Macoupin (IL)
Madison (IL)	St. Clair (IL)	Monroe (IL)	Jersey (IL)

- Organizations that have received grants from ECF St. Louis in the past must submit an Impact Report for the previous grant award and upload it with the current grant request in the 'Financials' upload section of grant application
- All Financial documentation included and current (data from most recent applicable year)
- Project Budget-Operating Budget-Audit-990 / 990EZ / 990N / 990PF (or provide documentation you are not required to file)
- All required fields completed
- All organizational & contact data complete
- No password protected documents

ECF does not fund

- Political organizations or programs
- Sectarian, fraternal, social, or similar organizations
- Projects that promote a specific religion
- Private foundations
- Travel, trips or tours
- Dinner tickets, conferences, seminars, pageants, auctions, athletic teams, scout troops, raffle tickets, sporting events, and related activities
- Service clubs and other third-party activities or projects
- Fundraising sponsorships, either individual or group

How to be considered for a grant

Organizations must maintain an account in the 'STAR System' at https://boeing.smartsimple.com to submit new grant applications. Inactive accounts are automatically deleted after 12 months, so remember to login occasionally to keep your account active. If your account has become inactive, click 'forgot password' to create a new password. Once you login, you will see where you can start a new ECF application. If you are a brand new organization, please email stlecf@exchange.boeing.com to have the board to initiate an application for you.

Remember: applications that are out-of-cycle will be rejected.

Organization eligibility

- Only organizations that are in good financial standing and have had an Internal Revenue Service designation as a nonprofit 501(c)(3) public charity (or similar designation under the relevant law for international organizations) for at least two years will be eligible to apply for a grant.

- Certain types of organizations will be ineligible to apply for grants including: (1) organizations that denigrate or advocate discrimination or violence toward any racial, ethnic or cultural group; (2) political organizations; and (3) fraternal, sectarian, social, religious, or similar organizations.

- Grant recipients will comply with all applicable laws and regulations of the United States and, where necessary, the nation of registry and/or operations, including, but not limited to, the U.S. Foreign Corrupt Practices Act, the USA Patriot Act, and the U.K. Bribery Act.

- The agency's services must be open to all regardless of age, gender, race, religion, sexual orientation, national origin, and presence of disability, ability to pay or other background. Prioritizing agency services and targeting therapeutic programs to specific populations will not disqualify an agency from consideration. Furthermore, the agency must not discriminate against its staff or volunteers based on age, gender, race, religion, sexual orientation or identity, national origin, and presence of disability, or other background.

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All applicants will be required to complete an electronic application that includes a grant proposal and a written agreement setting forth the terms of the grant. The application requires disclosure of the mission statement, the governing board members and their affiliations, the top five highest paid staff members, a breakdown of funding sources, a detailed

description of the project for which funding is sought and the community needs that the project will address, the expected outcomes of the project, and the number of people who will benefit from the project.

Documentation required with application

- Organization's operating budget
- IRS 990 and/or audited financial statements
- Project budget
- IRS determination letter

ECF grant application access

- **Please follow these instructions if you have previously applied for an ECF or Boeing grant:**
    a. Go to Boeing's grant application website (https://boeing.smartsimple.com/s_Login.jsp).
    b. Enter your password or select **Forgot Password**.
    c. Enter your organization email address in order to get a link sent to that email with instructions to update your password.
    d. Create an updated password and then log in.
    e. Complete your organization's profile. (Some information might have carried over from a previous application.)
    f. Initiate and complete the ECF application online.

If you have never applied for an ECF or Boeing grant, please contact stlecf@exchange.boeing.com **to request access to the system.**

Chapter contact information
Email: stlecf@exchange.boeing.com

Timeline

Applications Open	Application Deadline	Awards Announced
4/1/2024	6/30/2024	11/1/2024